

2016 Client Deduction Sheet



*Servicing the North
Right up to the Cape*

MOTOR VEHICLE: Did you use your car for work (other than driving to & from work) Yes / No
If yes, describe how you used it for work.

REGO:	Make:	Model:	Motor size in cc's
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Total work kilometers travelled	Did you keep a log book of travel?	Yes / No
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If Yes to having a log book PLEASE PROVIDE A COPY.

Cost if kept Log Book - Fuel \$	R & M \$	Rego & Insur \$	Interest on Loan\$
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Describe how kilometres calculated

TRAVEL: Were you required to be absent from your normal home overnight for work? Yes / No

Destination / Reason for travel	Were you re-imbursed?	Yes / No
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Did you receive a bon-a-fide Allowance? (on PAYG Payment Summary) Yes / No

Costs not re-imbursed - (include Accomodation, meals and fares)

UNIFORM: Are you required to wear a uniform to work that is logoed AND compulsory Yes / No

Describe uniform (is it logoed)

List description and cost \$ of purchases.

Are you required to wear protective clothing e.g. safety boots, aprons, safety vests etc? Yes / No

List description and cost of protective items.

Do you launder clothing	Yes / No	Washes per week?	washed separately?	Yes / No
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SELF-EDUCATION: Did you incur education costs directly related to your employment? Yes / No

University or TAFE attended: _____ Course name _____

Expenses incurred: \$ _____

OTHER DEDUCTIONS: Did you incur any other expenses, which were not re-imbursed? Yes / No
e.g. diary, union fees, sun protection, replacement tools, telephone, stationery etc. **Please list item and cost \$ below:**

MOBILE PHONE, INTERNET & HOME PHONE(need to have kept a log and provide a copy)

Expense	\$ Cost	Expense	\$ Cost	Expense	\$ Cost

DONATIONS: Did you make donations (excludes tickets) to charities / political parties? Yes / No

List charities / amount donated

TAX AGENT FEES: Who did your tax last year? _____ What was the fee? \$ _____

ZONE OFFSET: List any remote localities visited for work or leisure, and the number of days in each locality.

DECLARATION: I certify that I have incurred the costs detailed above and can supply documentation supporting each claim made.

Signature